

Berkshire Archaeological Society Communication Consent Form

Your privacy is important to us, and we want to communicate with BAS members in a way which has their consent, and which is in line with UK law on data protection. As a result of a change in UK law, we now need your consent to how we contact you. Please fill in the contact details you want us to use to communicate with you and return the form as soon as possible. Note, items A and B will be posted if you do not consent to email contact.

Name _____

Address: _____

Email Address: _____

Phone Number: _____

Mobile Phone number: _____

By signing this form you are confirming that you are consenting to the BAS holding and processing your personal data for the following purposes (please circle your response):-

- A. I consent to the BAS contacting me to carry out the normal business of the Society
by email (preferred) Yes / No
- B. I consent to the BAS contacting me to send me the quarterly News Letter
by email (preferred) Yes / No
- C. I consent to the BAS contacting me by email to keep me informed about news, events and activities,
and to send me the monthly News Sheet Yes / No
- D. I consent to BAS using my personal data when I take part in a BAS activity as a volunteer eg when
working on a field work project. BAS will only hold my name, contact details and volunteer activity ;
Yes / No
- E. I consent to BAS taking and using photographs that include me and my first name in the website,
newsletter, social media, leaflets, local newspapers - all for non-commercial purposes
Yes / No

Signed: _____ Dated: _____

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data, (so for example we may not be able to let you know about forthcoming events), except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our "Data Protection and Privacy Policy" which is available from our website.

We will comply with the consents expressed on this form in perpetuity while you are a member unless you withdraw or change your consent. You can do this at any time by contacting the BAS on membership@berksarch.co.uk . Please note that all use of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been used prior to this point.

If you cease to be a member of BAS your consents will be voided and you will receive no further communications. Your personal data will be retained until the following April when it will be deleted from our records.

Please return to Anne Harrison, 2 Murdoch Road, Wokingham, RG40 2DA, membership@berksarch.co.uk