

BERKSHIRE ARCHAEOLOGICAL SOCIETY TRUSTEES ANNUAL REPORT AND ACCOUNTS 2011 – 2012

ANDREW HUTT

Registered Charity No.: 1117197
Registered office: 19 Challenor Close,
 Wokingham, Berks, RG40 4UJ

Trustees

Chairman Mr. Trevor Coombs
Secretary Dr. Andrew Hutt
Treasurer Mrs. Catherine Petts
Other Charity trustees Mr. Barrie Randall, Mr. John Chapman

Bankers

Lloyds TSB Bank
 Skipton Building Society
 Barclays Bank

Independent examiner Mr. John Butler

MANAGING THE SOCIETY

The Society is governed by Berkshire Archaeological Society Constitution issued 11th November 2006 and Berkshire Archaeological Society Rules issued on 6th June 2005. Both documents were approved by the Society on 22 November 2006. The Society became a registered charity in December 2006.

The Society's objects are to advance the education of the public in the field of archaeology and history in the past and present county of Berkshire.

The Society meets these objects through a range of activities which include: a programme of lectures, a research programme, a day school on the archaeology of Berkshire, running a tour and visits to sites of archaeological and historical interest, publishing the Berkshire Archaeological Journal, managing an archaeological library and promoting its activities via a newsletter, a web site and through posters placed in public buildings.

The Society is governed by the Trustees. The activities are managed by a Council consisting of the Trustees and up to seven elected members of the Society. In 2011-2012, the council members were: Mrs. C. Daisy, Mr. K. Daisy, Dr. H. Davies, Mrs. A. Griffin, Mrs. Edna Goodburn, Mrs Anne Harrison, Mrs. J. Sharpe, and Mrs. Griselda Truscott-Wickes.

By March 2012, the Society had 128 individual members living at 110 addresses and 17 corporate members.

ACTIVITIES

The activities in this period were:

A programme of monthly lectures running from September 2011 to April 2012 (Figure 1). The Society thanks Trevor Coombs for organising this programme.

Archaeological walks and visits: these complemented the above lecture programme. The walks organised in 2011 were:

Wednesday 22 June 2011, *Hidden Wokingham* led by Anne Harrison looking at a variety of medieval hall houses and other buildings up to the 17th and 18th centuries in Rose Street, Broad Street and Shute End

Saturday 2 July 2011, *Wallingford Castle, Saxon ramparts and redundant churches*, led by Janet Sharpe in the morning and Catherine Petts in the afternoon

Saturday 16 July 2011, *a visit to the excavations at Frilford/Marcham*, organised by Trevor Coombs

Friday 22 July 2011, *a visit to the excavations at Silchester* organised by Trevor Coombs

Sunday 24 July 2011, *Historic Breamore village*, led by Barrie Randall

Sunday 4 September 2011, *Silchester to Finchampstead Roman road*, organised by Andrew Hutt and Anne Harrison

The Society thanks all those who organised and led these walks and visits.

17 September 2011	Burials on Boscombe Down, Dr Alistair Barclay, Wessex Archaeology
15 October 2011	Fancy objects in the British Iron Age: why decorate? Dr Jody Joy, British Museum
19 November 2011	From Wallongong to Wallonia via Westdown: the archaeology of the first world war, Richard Osgood
10 December 2011	Foreigners in Roman towns: recent isotope analysis of Romano-British skeletons, Dr Hella Eckardt
21 January 2012	Migration in Roman Egypt, Dr Anna Boozer
18 February 2012	Neolithic violence in Western Europe, Dr Rick Schulting, Oxford University
17 March 2012	Connecting and disconnecting in the Bronze Age: tales from the Thames valley, Dr David Yates
14 April 2012	Radcot and Faringdon, defence, lordship and economy in the Upper Thames 1050- 1200, Professor John Blair, Oxford University

Figure 1: The 2011-12 Lecture programme

10:00:	Welcome and coffee
10:15:	<i>Progress on the Forum work programmes and introduction to the theme of the meeting: maps and heritage walks</i> , John Chapman
10:45	<i>Maps of Ancient Berkshire</i> , Joan Dils, Berkshire Local History Society
11:15:	Coffee
11:45:	<i>National Mapping Programme in Berkshire</i> , Martyn Barber, National Mapping Programme, English Heritage
12.15:	<i>Hungerford</i> , Hugh Phihlens, Hungerford History Group
12:45:	Lunch – fish and chips or packed lunches
14:00:	Maps and heritage walks in and around Berkshire, Andrew Hutt
14:30	Closing remarks, John Chapman
15:00	Purley Village walk

Figure 2: Programme of the Berkshire Historic Environment Forum October 2011

A Spring Tour to Durham and Newcastle: 6 to 9 May 2011. 36 people participated in this tour centred on the Eden Arms Hotel, Ferryhill, County Durham. The sites visited on the tour were:

Friday 6th May 2011: Chesterfield, visiting the church of St Mary & All Saints, and the Mount Grace Carthusian Priory

Saturday 7th May 2011: visit to Durham City centre with its cathedral, Arbeia Roman fort and Beamish, Living Museum of the North. In the evening there was talk by Dr David Petts

Sunday 8th May 2011: Antony Gormley's iconic 'Angel of the North'; Tynemouth Priory and Castle promontory; Segedunum Roman fort and

bath house; St Paul's church and the ruins of its monastery at Jarrow, home of the Venerable Bede; and the Derwentcote steel furnace

Monday 9th May 2011: St John's church and the Iron Age fortifications at Stanwick, the oppidum of the Brigantes, and Bolsover Castle

Sincere thanks are due to Barrie and Annette Randall, and the many people who guided members round these sites.

Berkshire Historic Environment Forum meeting: was held on Saturday 24th October 2011 at The Barn, Goosecroft Lane, off Beech Road, Purley on Thames. The theme of the meeting was: *Maps and heritage walks*. The programme is shown in Figure 2. It was

attended by 30 people. The Society thanks John Chapman and Andrew Hutt for organising this event.

Archaeology in Berkshire day school was held on 3 March 2012 at St Nicolas' Church Hall, Newbury, and was attended by some 57 people (see Figure 3 for details of the programme). The Society thanks Trevor Coombs for organising this event.

Research into Roman Berkshire. This programme started in summer 2007 and during the financial year 2010-11 has continued to collect and interpret information of Roman sites and activities across Berkshire and the surrounding region. The Society thanks Andrew Hutt and Trevor Coombs for leading this research project.

Four issues of the quarterly newsletter. The Society thanks Janet Sharpe for editing these newsletters.

The Society's web site: The website has continued to provide the Society with an online presence. The Society thanks Andrew Hutt and Barrie Randall for maintaining the site.

The Society's libraries: these include the Berkshire Archaeological Society library at the Berkshire Records Office and the Berkshire Archaeology Research Library. The latter occupies 39 plastic crates which are kept in the homes of Society members plus

another 19 boxes of books and journals which are being kept by the librarian and need to be integrated into the library, donated to a third party, or sold. The Society thanks Cathy and Kevin Daisy for managing these libraries.

The Berkshire Archaeological Journal: Volume 80, a multi-article journal with 18 articles was published in December 2011; printed copies were received by the Society in February 2012. The Society thanks Catherine Petts and Andrew Hutt for editing this journal.

The Society's online journals available on websites at the Archaeology Data Service and the Council of British Archaeology Archlib service. Around 218,000 accesses to the Society's journals were recorded on the ADS website during the year April 2011 to March 2012. This is higher than the previous year.

This overview of the events organised by the Society shows that it is meeting its obligations as a registered charity.

THIS REPORT

This report was approved by the Trustees on 23rd June 2012 and signed on their behalf by Mr. T. Coombs, Trustee and Chairman.

	<i>Welcome</i> Trevor Coombs
10.05	<i>Recent archaeology in West Berkshire,</i> Duncan Coe, West Berkshire Archaeology Service
10.30	<i>Prehistory and early history at AWE, Burghfield: recent finds,</i> Andrew Holmes, Atkins Global
11.00	COFFEE
11.25	<i>Silchester: the Town Life Project 2011,</i> Mike Fulford, University of Reading
11.55	<i>Three Iron Age sites in Berkshire contrasted,</i> Steve Ford, Thames valley Archaeological Services
12.25	<i>The destruction of Dyke Hills, Dorchester-on-Thames,</i> Chris Welch, English Heritage
13.00	LUNCH
14.15	<i>Researching names on West Berkshire's war memorials,</i> Phil Wood, West Berkshire War Memorials
14.45	<i>Medieval Reading at St Mary's Butts,</i> Diana King, Foundations Archaeology
15.15	TEA
15.45	<i>New discoveries at Horton,</i> Alistair Barclay, Wessex Archaeology
16.45	<i>Recent archaeology in East Berkshire,</i> Mary Neale, Berkshire Archaeology
16:45	<i>Summing up</i> Trevor Coombs

Figure 3: Programme of the 2012 Day School

BERKSHIRE ARCHAEOLOGICAL SOCIETY (Registered Charity Number 1117197)

Statement of Financial Activities for the year ended 31st March 2012

	Balance Sheet at 31st March 2012	
	2012	2011
Income and Expenditure Account	Total Funds 2012	Total Funds 2011
Incoming resources		
Membership subscriptions	1,264.00	1,231.50
Tour surplus	1,632.31	398.04
Day school surplus	292.33	205.94
Investment income	191.05	190.10
Legacy	-	200.00
Donations	30.00	
Total incoming resources	3,409.69	2,225.58
Resources expended		
Publicity	59.99	1,528.38
Meeting expenses	577.21	436.71
Administration	188.16	261.03
Insurance	199.32	180.45
Society subscriptions	138.00	136.00
Journal Fund: Journal cost less sales	1,920.04	3,466.00
Berkshire Historic Environment Fund: Forum Exes	208.42	152.41
Library (net cost)	250.00	67.20
Research Groups	-	61.21
Net outgoing resources (2008 - incoming)	-131.45	-4,063.81
Total funds at 1st April 2011	55,028.26	59,092.07
Total funds at 31st March 2012	54,896.81	55,028.26
Current assets		
Cash at bank - Society account	11,223.10	13,190.90
Cash at bank - Tour account	7,552.52	9,910.48
Building Society deposit	38,401.60	38,210.55
Prepaid expenses	199.32	199.32
Tour expenses prepaid	6,440.27	5,642.87
	63,816.81	67,154.12
Less:- Current liabilities		
Sundry creditors		1,916.36
Tour deposits received	8,920.00	10,209.50
	8,920.00	12,125.86
Net assets	54,896.81	55,028.26
Represented by:-		
General fund	13,310.01	11,448.25
Designated funds		
Journal	11,924.75	13,777.64
Berkshire Historic Buildings	9,785.89	9,738.43
F. Maitland Underhill Memorial	2,495.84	2,483.74
Excavation	1,759.87	1,751.33
Restricted Funds	12,630.64	12,630.64
BAT Archaeological Research & Publication	2,989.81	3,198.23
Berkshire Historic Environment		
Total funds at 31st March 2012	£ 54,896.81	£ 55,028.26

Notes forming part of the accounts:

- a) The Trustees of the Berkshire Archaeological Society have placed a value of £10,925 in 2008 on the books and journals owned by the Society.
This figure has not been included in the Balance Sheet.
- b) The accounts have been prepared on the basis of Income and Expenditure relating to the year, except income from members subscriptions which are included on the basis of those received during the year.

Independent Examiner's Report
to the Trustees of the Berkshire Archaeological Society

I report on the accounts of the Society for the year ended 31st March 2012, which are overleaf.

Respective responsibility of the trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- a examine the accounts under section 43 of the 1993 Act;
- b to follow the procedures paid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- c to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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J D BUTLER FCA

16 August 2012

Little Orchard, Tidmarsh Lane, Tidmarsh, Reading

