

BERKSHIRE ARCHAEOLOGICAL SOCIETY TRUSTEES ANNUAL REPORT AND ACCOUNTS 2012 – 2013

ANDREW HUTT

Registered Charity No.: 1117197
Registered office: 19 Challenor Close,
 Wokingham, Berks, RG40 4UJ

Trustees

Chairman Mr. Trevor Coombs
Secretary Dr. Andrew Hutt
Treasurer Dr. David Lewis
Other Charity trustees Mr. Barrie Randall, Mr. John Chapman

Bankers

Lloyds TSB Bank
 Skipton Building Society
 Barclays Bank

Independent examiner Mr. John Butler

MANAGING THE SOCIETY

The Society is governed by Berkshire Archaeological Society Constitution issued 11th November 2006 and Berkshire Archaeological Society Rules issued on 6th June 2005. Both documents were approved by the Society on 22nd November 2006. The Society became a registered charity in December 2006.

The Society's objects are to advance the education of the public in the field of archaeology and history in the past and present county of Berkshire.

The Society meets these objects through a range of activities which include: a programme of lectures, a research programme, a day school on the archaeology of Berkshire, running a tour and visits to sites of archaeological and historical interest, publishing the Berkshire Archaeological Journal, managing an archaeological library and promoting its activities via a newsletter, a web site and through posters placed in public buildings.

The Society is governed by the Trustees. The activities are managed by a Council consisting of the Trustees and up to seven elected members of the Society. In 2012-2013, the council members were: Mrs. A. Griffin, Mrs Anne Harrison, Mr. R. Knowles, Mrs. C Petts, Mrs. J. Sharpe, and Mrs. Griselda Truscott-Wickes.

By March 2013, the Society had 123 individual members living at 106 addresses and 16 corporate members.

ACTIVITIES

The activities in this period were:

A programme of monthly lectures running from September 2012 to April 2013 (Figure 1). The Society thanks Trevor Coombs for organising this programme.

Archaeological walks and visits: these complement the lecture programme. The walks organised in 2012 were:

Thursday 21 June 2012, Eagle House Visit, organised by Anne Harrison and led by Doug Buchanan, the former head teacher at the school, looking at a reconstruction of a 'Tudor House', visiting the school buildings and listening to a history of the school

Wednesday 4 July 2012, Knowl Hill Walk, led by Ann Griffin over Knowl Hill Common, through the lanes passed Lovetts, Frogmore and Ffiennes Farms, to end with a drink at The Cricketers on Littlewick Green

Thursday 19 July 2012, Warfield Historic Walk, led by Hugh Fitzwilliams, passed the sites occupied by a former priory, a gibbet and a brick works

Saturday 28 July 2012, visit to Silchester, organized by Trevor Coombs

The Society thanks all those who organised and led these walks and visits.

15 September 2012	Religion and the Egyptian afterlife Ms Beth Asbury
20 October 2012	Wallingford, from burgh to borough Judy Dewey
17 November 2012	Ancient maps in the Berkshire Record Office Dr Peter Durrant at the Berkshire Record Office
8 December 2012	The Anglo Saxons in the Thames valley Anne Dodd
19 January 2013	Recent work at Dorchester Paul Booth
16 February 2013	The British Museum's Neolithic collection Dr Gillian Varndell
16 March 2013	The health of the Romano British children of Poundbury Camp Dr Mary Lewis
20 April 2013	Warren Wood, Little Marlow Andy Ford

Figure 1: The 2012-13 Lecture programme

10:00 Arriving
10:15 Opening the meeting: Councillor Bob Wyatt, Mayor Wokingham Borough Council
10:20 Introduction to the meeting: John Chapman
10:30 Introduction to Timber Framed Buildings part 1 Trevor Ottlewski
11:15 Coffee
11:45 Introduction to Timber Framed Buildings part 2 Trevor Ottlewski
12:30 Lunch in Wokingham
13:30 Dendrochronology Andy Moir, Tree-Ring Services
14:00 The history of a timber framed house Catherine Petts, Berkshire Archaeological Society
14:30 Tea
15:00 Moving a timber framed building John Chapman, Project Purley
15:30 Local listing in West Berkshire Antony Pick, West Berkshire Heritage Forum
16:00 Conclusions
16:15 End

Figure 2: Programme of the Berkshire Historic Environment Forum October 2012

A Spring Tour to Wiltshire, Somerset and Britsol:
11 to 14 May 2012. 30 people participated in this tour centred on a hotel in Weston-super-Mare. The sites visited on the tour were:

Friday 11 May 2012: Wilton Carpet Factory shopping outlet, Old Wardour Castle and Farleigh Hungerford Castle

Saturday 12 May 2012: Wells where members visited either the cathedral, Vicars' Close, the museum, the Bishop's Palace, or the town and market, St Mary's Church at Huish Episcopi, Curry Rivel and St Andrew's Church, the Willows and Wetlands Centre and the Barrow

Mump. After dinner John Heritage gave a talk on Alfred the Great

Sunday 13 May 2012: West Somerset Railway with a train ride to Minehead, Dunster and Cleve Abbey

Monday 14 May 2012: Clifton Suspension Bridge, the SS Great Britain, Bristol city centre with: the Cabot Tower, the New Room, museum and cathedral and the Bristol Blue Glass factory

Sincere thanks are due to Barrie and Annette Randall, and the many people who guided members round these sites.

Berkshire Historic Environment Forum meeting: was held on Saturday 6th October 2012 at The Cornerstone, Wokingham. The theme of the meeting was *Timber framed buildings: How do we recognise them? What were they for? Who lived and worked in them? How do we protect them?*

The meeting was attended by some 30 people. The Society thanks John Chapman and Andrew Hutt for organising this event.

Archaeology in Berkshire day school held on 2 March 2013 at The Cornerstone, Wokingham (Figure 3 for details of the programme). The Society thanks Trevor Coombs for organising this event.

Research into Roman Berkshire. this programme started in summer 2007 and during the financial year 2012-13 split into two groups working on complementary reports.

Four issues of the quarterly newsletter. The Society thanks Janet Sharpe for editing these newsletters.

The Society's web site: The website has continued to provide the Society with an online presence. The Society thanks Andrew Hutt for maintaining the site.

The Society's libraries: these include the Berkshire Archaeological Society library at the Berkshire Records Office and the Berkshire Archaeology

Research Library. The latter occupies 39 plastic crates which are kept in the homes of Society members plus another 19 boxes of books and journals which are being kept by the librarian and need to be integrated into the library, donated to a third party, or sold. The Society thanks Andrew Hutt for managing these libraries.

The Berkshire Archaeological Journal: Volume 80, a multi-article journal with 18 articles was published in December 2011; printed copies were received by the Society in February 2012. The Society thanks Catherine Petts and Andrew Hutt for editing this journal.

The Society's online journals available on websites at the Archaeology Data Service and the Council of British Archaeology Archlib Service.

This overview of the events organised by the Society shows that it is meeting its obligations as a registered charity.

THIS REPORT

This report was approved by the Trustees on 23rd June 2012 and signed on their behalf by Dr. Andrew Hutt, Trustee, Secretary and Acting Chairman.

10.00-10.05	Welcome Berkshire Archaeological Society, Trevor Coombs
10.05-10.30	Portable Antiquities Scheme in East Berkshire, David Williams, Berkshire Archaeology
10.30-11.00	Update on Horton Brook Quarry/Iron making at Finchampstead/The Sonning Cursus, Dr. Steve Ford, TVAS
11.00-11.25	COFFEE
11.25-11.55	Silchester: The Town Life project 2012, The University of Reading, Professor Michael Fulford***
11.55-12.25	Was Boudica's army destroyed in the Kennet Valley? Steve Kaye
12.25-12.55	Streatley Meadows, Berkshire, Dr. Andrew Hutt
12.55-14.10	LUNCH
14.10-14.35	Various investigations in Cookham from the Neolithic to the Saxons, Colin Berks,
14.35-15.00	The Roman Villa at Gatehampton, Goring, Hazel Williams
15.00-15.25	TEA
15.25-16.00	The latest discoveries of Neolithic houses at Horton Quarry, Gareth Chaffey, Wessex Archaeology
16.00-16.25	The Reading Abbey Quarter Project, Mathew Williams and Christelle Beaupoux
16.25-16.30	Summing up, Trevor Coombs

Figure 3: Programme of the 2012 Day School

*** Professor Fulford was not able to attend on the day

BERKSHIRE ARCHAEOLOGICAL SOCIETY (Registered Charity Number 1117197)
Statement of Financial Activities for the year ended 31st March 2013

	Balance Sheet at 31st March 2013	
	2013	2012
Income and Expenditure Account	Total Funds	Total Funds
	2013	2012
Incoming resources		
Membership subscriptions	1,621.00	1,264.00
Tour surplus	2,142.07	1,632.31
Day school surplus	95.00	292.33
Berkshire Historic Environment Fund: surplus	50.62	-
Journal Fund: sales less costs	702.40	-
Investment income	192.01	191.05
Donations	50.00	30.00
Total Incoming resources	4,853.10	3,409.69
Resources expended		
Publicity	176.43	59.99
Meeting expenses	740.08	577.21
Administration	292.26	188.16
Insurance	199.32	199.32
Society subscriptions	138.00	138.00
Journal Fund: Cost less sales	-	1,920.04
Berkshire Historic Environment Fund: net expenses	-	208.42
Library	-	250.00
Net Incoming Resources (2012 Net Outgoing)	1,546.09	3,541.14
Total funds at 1st April 2012	54,896.81	55,028.26
Total funds at 31st March 2013	£ 58,203.82	£ 54,896.81
Current assets		
Cash at bank - Society account	12,291.14	11,223.10
Cash at bank - Tour account	8,239.26	7,552.52
Building Society deposit	38,593.61	38,401.60
Prepaid expenses	199.32	199.32
Tour expenses prepaid	9,830.60	6,440.27
Less:- Current liabilities		
Sundry creditors	-	95.11
Tour deposits received	-	10,855.00
Net assets	£ 58,203.82	£ 54,896.81
Represented by:-		
General fund	15,671.99	13,310.01
Designated funds		
Journal	12,686.47	11,924.75
Berkshire Historic Buildings	9,834.57	9,785.89
F. Maitland Underhill Memorial	2,508.26	2,495.84
Excavation	1,768.62	1,759.87
Restricted Funds		
BAT Archaeological Research & Publication	12,693.48	12,630.64
Berkshire Historic Environment	3,040.43	2,989.81
Total funds at 31st March 2013	£ 58,203.82	£ 54,896.81

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Notes forming part of the accounts:

- a) In 2008 the Trustees of the Berkshire Archaeological Society placed a value of £10,925 on the books and journals owned by the Society. No revaluation has taken place since this date. This figure has not been included in the Balance Sheet.
- b) The accounts have been prepared on the basis of Income and Expenditure relating to the year, except income from members subscriptions which are included on the basis of those received during the year.

Basis of Independent Examiner's Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Report to the Trustees of the Berkshire Archaeological Society

I report on the accounts of the Society for the year ended 31st March 2013, which are overleaf.

Respective responsibility of the trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 43(3)(a) of the 1993 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- c) to state whether particular matters have come to my attention.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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J D BUTLER FCA

22nd July 2013

Little Orchard Tidmarsh Lane Tidmarsh Reading

